

Website HELP Page

NOTICE:

Initial sign-up for the member area **MUST use the same email address as in your base membership profile.** (The same email address you receive informational emails from the base secretary.) If you are uncertain which email address that is, please contact the base secretary at grumpyoldsquid@gmail.com before continuing this procedure.

Some of our members are having difficulty connecting with our Member Pages... The SIGN UP page is not very user friendly on first glance. Below, find the step by step procedures to help you connect quickly to our member only content.

1. From Our Website Homepage, look at the left menu (in blue) and surf down until your cursor is hovering over MEMBER QUALS.
2. While hovering there, a panel will slide out to the right – Click on **MEMBER AREA**
3. A **Log-In** should appear as pictured below. (Note the BLUE arrow for assistance.)



4. If you are a New Member on this Website CHOOSE **Sign Up**, OR if you are a returning / approved member: **Log-In** with email, (I do not plan on activating the FACEBOOK log-in Do Not Use....) Sign-Up with your Base Profile Email address...

IMPORTANT NOTE: If you've not received a message from me that reads: **SUCCESS!** Your request for membership to the **members area** of the Hampton Roads Base of the USSVI.org has been approved.. Then future attempts to log in will NOT work. Base Members **MUST** Sign up and be approved first before their personal email address and password will allow you access to our Website Member Area private pages.

**** See blue arrow above to locate the Sign-Up area ****

Expect Approval (Success Msg) within 24/48 hours of request receipt.
Remember, the email address you initially SIGN UP with must be the SAME as your email address on file with the Hampton Roads Base Secretary. I verify Who You Are, as an authorized member, by the email address you supply when Signing-Up at the website.